



**KUNMING INTERNATIONAL ACADEMY**  
**昆明国际学校**

## Admissions Application

**Family Name:** \_\_\_\_\_ **Last Grade Completed** \_\_\_\_\_

**First Name** \_\_\_\_\_ **Grade Applying For:** \_\_\_\_\_

Kunming International Academy, KIA, admissions application is not complete without all the following items submitted to the Admissions office. Furthermore, the student(s) will not be scheduled for admission interview and testing until all the following documents are returned, and the non-refundable application fee of 3,000 RMB per student is paid. All records must be officially translated into English.

### Documents Required for Admission

- Completed application for admission (this form)
- Copy of student's and the parents' passports and visas
- Copy of student's birth certificate
- A recent passport size photo of the student
- Medical information form (this form)
- A copy of immunization records
- School transcripts/School Records
- Application Fee of 3,000 RMB (non-refundable).
- If student has learning disability: Report and School IEP or special Ed, ELL, ELD, ESL, Behavior modified, psycho-educational evaluation, IEP, 504, etc.

*Accredited by*

**Western Association of Schools and Colleges (WASC)**

*Member of*

**East Asia Regional Council of Overseas Schools (EARCOS)**

中国•云南•昆明市•广福路湖畔之梦小区内•昆明国际学校•邮政编码: 650228

Hu Pan Zhi Meng Xiao Qu, Guang Fu Lu, Kunming Yunnan 650228 P. R. China

Tel.: +86-871-6412-6887

Fax: +86-871-6412-6829

<http://www.kia-china.org>

E-mail: [info@kia-china.org](mailto:info@kia-china.org)

Student Information		
Family Name (Last):	Given Name (First):	Attached recent photo here:
Given Name (Middle):	Preferred Name (if different from given):	
Date of Birth (DD/MM/YYYY):	English or Chinese Name (if applicable):	
Age:	Gender (Male/Female):	Country of Birth:
Passport Country:	Passport Number:	Passport Expiration Date:
Grade Applying For:	Anticipated Starting Date:	Last Grade Completed:
Has your child previously applied to or attended KIA? Yes/No		

Educational Background					
(List all schools attended, begin with the most recent school)					
Name of School	Country	School Type*	Grade Attended	Language of Instruction	Dates Attended (MM/YY – MM/YY)
*(international, private, public, home, other-please describe)					
Has your child ever repeated a grade? Yes/No If yes, which grade?					
Has your child had any ongoing behavioral issues? Yes/No Has your child ever been suspended or expelled from school? Yes/No If yes, please provide specific details:					
Has your child ever been tested or referred for testing for a learning, developmental or behavioral disability? Yes/No If yes, please provide specific details and enclose Psychological Report and last IEP:					

Language Information				
Language used by Your Child	Read	Speak	Write	Spoken at Home
First Language: Yes/No				
Second Language: Yes/No				
Other Language: Yes/No				

	child to peers	child to parents	parents to child	parents to adults
Language Spoken by				

Has your child previously studied English language? Yes/No

If yes, for how long and in what setting?

When was the most recent English language study?

**KIA Language Policy**

To make content learning accessible for all students, KIA has developed an English Language Learner program to serve qualifying students to acquire better English language skills. Based on your previous answers, KIA may need to assess your child’s English ability with an English proficiency test. Students must meet minimum requirements to be admitted to KIA. Upon completion of the assessment, you will be informed of the results.

**Sibling Information**

Name	Age	Grade	School currently attending	Applying to KIA?
				Yes/ No
				Yes/ No
				Yes/ No

**Authorization**

KIA occasionally photographs or videotapes students while they are participating in school activities. These photos/videos are generally used for school promotional materials, newsletters, or the school website.

I agree to let Kunming International Academy use my child’s photo or a video of my child for promotional materials and/or on the KIA website.  Yes  No

I agree to let KIA publish my child’s name, grade, home telephone number, and my name in the parent directory, which is made available to all parents of Kunming International Academy students.  Yes  No

---

*Signature of Father/Guardian* *Signature of Mother/Guardian*

Date: \_\_\_\_\_

### Health Information

*Please check Yes or No as it pertains to your child's medical history*

	Yes	No		Yes	No
ADD/ADHD			Heart Problems		
Allergy (food, medicine, etc)			Hearing Problems		
Anemia			Kidney Disease		
Asthma			Measles		
Bone Fractures			Migraine Headaches		
Cancer			Rheumatic Fever		
Diabetes			Rubella		
Dermatological Disease			Scarlet Fever		
Epilepsy/Seizures			Surgery		
Gastrointestinal Disorder			Tuberculosis		

For any of the "Yes" answers from the above, please provide specific details:

List any medications currently taken by your child:

Does your child have any emotional, behavioral, or psychiatric problems? If yes, please provide specific details:

Does your child have any conditions that may affect or limit his/her full participation in physical education classes, sports, or school trip? If yes, please provide specific details:

Allergies	Type of Reaction

### Permission for Emergency Treatment

In the event that I cannot be reached in an emergency, I give permission for my child to receive medical treatment, including transport to the most accessible hospital, as deemed necessary by the school authorities.

\_\_\_\_\_ *Signature of Father/Guardian*

\_\_\_\_\_ *Signature of Mother/Guardian*

Date: \_\_\_\_\_

### Permission for Giving Medication for Minor Illness/Injury

I hereby give permission for my child to be given mild over-the-counter medications from the school health provider. Yes/No

Tylenol (non-aspirin)			Benadryl (allergies)		
Ibuprofen (non-aspirin)			Cough or sore throat lozenges		
Antacid tablets (stomach problems)					

\_\_\_\_\_ *Signature of Father/Guardian*

\_\_\_\_\_ *Signature of Mother/Guardian*

Date: \_\_\_\_\_

**Are there any other medical conditions we need to know about?**

## Parents'/Guardians' Information

	Father/Guardian	Mother/Guardian
Family Name:		
Given Name:		
Passport Country:		
Passport Number:		
Mobile Number:		
Home Address:		
Kunming Address:		
Occupation:		
Employer:		
Work Address:		
Work Phone Number:		
Email Address:		
Full Time Resident of Kunming?	Yes/No	Yes/No
English Fluency?	Good/Limited/None	Good/Limited/None
Preferred Language of Communication		
<b>Custodial Parent (If applicant lives with only one parent):      Father / Mother</b>		

Emergency Contact		
In case of emergency, school staff will contact the following adult in Kunming, if parents cannot be reached:		
Name:	Email address:	
Current Mobile Number:	Current Home Number:	Relationship:
How were you referred to KIA?		
Internet    / Advertisement    / Family/Friends    / /Employer    / Relocation Agency    / Other		



**Policies & Qualifications**

**Admissions Policies**

- Kunming International Academy, KIA, admits qualified students of any race, color, national and ethnic origin. It does not discriminate in administration of its educational policies, admission policies and/or any other school administered programs.
- Prior to being considered for admission to KIA, students must fill out and return a completed application, submit all documentation as required by the school, set up an appointment for an interview and schedule testing.
- KIA is designed to serve the international community in Yunnan Province. Therefore, at least one parent/guardian must live with the students in Kunming city for a minimum of nine months of the year.

**Qualifications:**

- Applicants must have a valid Chinese residence card and a passport from a country other than the People’s Republic of China. Only students whose parent holds a X or Z visa will be accepted. KIA does not provide student visas.
- KIA does not limit enrollment to a particular ability or intelligence level. However, a student will not be enrolled if resources are not available to meet the individual’s needs.
- KIA will conduct admission testing using various instruments. Students must meet minimum requirements, in English language proficiency, general knowledge, and developmental readiness.
- Admission to KIA is based on the age of the student, previous school records, test results and availability in the applicant’s grade level.
- Minimum age placements are to be followed when determining grade placement. Students must be of the correct age by 1 September in order to meet the age requirements.
- Qualified students will be accepted in the order of their application was received. Current students are given preferred re-enrollment. If space is limited, qualified students will be placed on a waiting list. Any student who has withdrawn from KIA must complete the application process again to be considered for re-enrollment.
- If a student enrolls in KIA after the start of the school year, there may be up to a five-day notification period from the time the final testing results are informed to the student’s first day of school.

I understand that if my child(ren) will live with a family member other than the parents or legal guardians, I must fill out the Family Living Situation Form and meet with the Admissions Administrative Team.

I will adhere to the policy that one parent/guardian must live with the student in Kunming during the school year.

I have read, understand and agree to the above admissions’ policies for Kunming International Academy.

\_\_\_\_\_  
*Signature of Father/Guardian*

\_\_\_\_\_  
*Signature of Mother/Guardian*

Date:

\_\_\_\_\_

# Agreement

Parents/Guardians of student(s) enrolled in Kunming International Academy, KIA, by signing this contract, you are stating that you have read and agree to the following:

We as

- Parents/Guardians understand that the purpose of KIA, as a private and non-profit institution, is to provide quality education for the children of the Kunming international community. This education is designed to help develop mature and healthy young adults to achieve their full potential as world citizens.
- Parents/Guardians have read and agree to abide by the rules as outlined in the Parent-Student Handbook and as posted on the school’s website, [www.kia-china.org](http://www.kia-china.org).
- Parents/Guardians will support the disciplinary policies of the school, as well as the disciplinary actions carried out by KIA staff for the purpose of building character and to maintain a school atmosphere conducive for learning.
- Parents/Guardians agree to participate in all requested teacher/administrative meetings.
- Parents/Guardians understand that KIA does not provide school bus or other transportation to and from school. It is Parents’/Guardians’ responsibility to arrange safe transportation to and from school for their child(ren), and KIA assumes no liability.
- Parents/Guardians will not hold KIA or any of its staff, either individually or corporately, liable for any injury of illness of any of their enrolled children, off campus (or on campus if students are not complying with KIA rules) with the understanding that insurance or medical coverage of the child is the responsibility of the parents.
- Parents/Guardians understand that KIA reserves the right to determine the placement of their child in the grade level or subjects evaluated to be most appropriate for his/her school experience/age.
- Parents/Guardians agree to give KIA full payment for damaged books, or other materials (beyond customary wear), as well as damage to school property caused by their child.
- Parents/Guardians must give 10 school days written notice to KIA prior to withdrawing their child(ren).
- Parents/Guardians agree to pay the tuition and fees due to KIA in accordance with the payment plan chosen below.
- To the best of our knowledge all the information provided in the school application pack is complete and accurate.
- Parents/Guardians understand that failure to disclose any requested information may result in a delayed enrollment and/or the student being dismissed from KIA.
- Parents/Guardians fully acknowledge receipt and review of the KIA Financial Policies 2023-2024 and agree to all terms, conditions, and due dates enclosed (payment due dates also listed below).

---

*Signature of Father/Guardian*

---

*Signature of Mother/Guardian*

---

*(Date)*